

**BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
November 18, 2019 @ 7:00 PM
APPROVED**

MEMBERS PRESENT: Mark Pitzer, Phil Knape, Pat Baker, Danielle Hummel

MEMBERS ABSENT: Ryan Schultz, Matt Arthur

STAFF PRESENT: Joe Selzer, Cory Nelson

Chairman Pitzer, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present

APPROVAL OF AGENDA:

Moved by Hummel **seconded** by Knape to accept the agenda as written. **Unanimously Approved**

APPROVAL OF MINUTES:

Moved by Knape, **seconded** by Hummel, to accept the minutes of the October 15, 2019 meeting. **Unanimously Approved**

PUBLIC COMMENT: None

CORRESPONDENCE: Joe Selzer received information from Carolyn Lowe, Wayne State Urban Studies and Planning, regarding an option to have Brooks Master Plan evaluated. Ryan Coffee, land specialist, will be contacted for his opinion in pursuing this.

UNFINISHED BUSINESS:

1) Continued Ordinance Review – No new items identified at this time

NEW BUSINESS:

- 1) Ottawa Point Discussion – Chris Ortwein, provided detail for proposed amendment to Ottawa Point/Pettit Lake Development, PUD. Joint Public Hearing with Croton Township is scheduled December 9, 2019
- 2) Short term vs long term rental – Brooks Township has some properties that are advertised as bed and breakfast or short term rental arrangements. The need for special land use (SLU) on these properties was discussed. Joe Selzer will look into this and provide more detail for discussion at the next meeting.
- 3) Revoking Special Land Use Permit – Public Hearing is scheduled for December 9, 2019, to Revoke SLU for Muskegon River Lodge as it is no longer operating as a bed and breakfast.

STAFF UPDATE: October Zoning Report was provided by Selzer

PUBLIC COMMENT: Comments received

PLANNING COMMISSION MEMBER COMMENTS - Comments received

ADJOURNMENT:

Moved by Baker **Seconded** by Hummel to adjourn at 8:47 PM.

Approved unanimously.

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Dianna Schaafsma
Recording Secretary