

**BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
NOVEMBER 26, 2018 @ 7:00 PM
DRAFT**

MEMBERS PRESENT: Mark Pitzer, Pat Baker, Matt Arthur, Danielle Hummel,

MEMBERS ABSENT: Cheryl Rosen, Ryan Schultz, Phil Knape

STAFF PRESENT: Joe Selzer

Chairman Pitzer, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

APPROVAL OF AGENDA:

Moved by Baker **Seconded** by Hummel to accept the agenda. **Approved unanimously**

PUBLIC HEARING

Moved by Baker, **seconded** by Arthur to suspend the regular meeting and open the Public Hearing. **Approved Unanimously**

All hearing issues were posted in the Times-Indicator and no correspondence received.

1. Sec 14.12 – SPECIFIC STANDARDS - Conference/Retreat Centers – A list of 15 standards for Conference/Retreat centers was submitted with item 15 changed from “should” to “shall”.
2. Zoning Ordinance Language changes -
 - A. Art. III, sec.3.05c – DWELLING STANDARDS – update based on a previous PC change reducing the minimum square footage required for a two story dwelling.
 - B. Art. III, Sec. 3.14a - MEDICAL MARIHUANA COLLECTIVE, COOPERATIVE OR DISPENSARY - change is necessary due to adoption of Ordinances 18-81 And 18-82, allowing medical marihuana facilities.
 - C. Art IV, Sec. 4.09 changes - SUMMARY OF DISTRICT LAND USES
 1. Item #34 - change reflects the addition of taxi service previously approved by the PC
 2. Item #72, R3 and C1 – change adds Conference/Retreat Centers to residential and commercial land use sites.
 - D. Art. IX, Sec. 9.07 - NON-CONFORMING LOTS and Art. X, Sec. 10.08 – NON-CONFORMING LOTS - These identical sections are removed as the Township does not require that two contiguous non-conforming parcels owned by the same person be combined.

Moved by Baker, **seconded** by Hummel to close the Public Hearing and return to the regular meeting. **Approved Unanimously**

APPROVAL OF MINUTES:

Moved by Arthur, **Seconded** by Hummel to accept the minutes of the October 29, 2018 meeting. **Approved Unanimously**

PUBLIC COMMENT: None

CORRESPONDENCE: None

UNFINISHED BUSINESS:

1. Sec 14.12 – SPECIFIC STANDARDS - Conference/Retreat
2. Zoning Ordinance Language changes -
 - A. Art. III, sec.3.05c – DWELLING
 - B. Art. III, Sec. 3.14a - MEDICAL MARIHUANA COLLECTIVE, COOPERATIVE OR DISPENSARY
 - C. Art IV, Sec. 4.09 changes - SUMMARY OF DISTRICT LAND USES
 1. Item #34.
 2. Item #72, R3 and C1
 - D. Art. IX, Sec. 9.07 - NON-CONFORMING LOTS and Art. X, Sec. 10.08 – NON-CONFORMING LOTS

Moved by Baker **seconded** by Hummel to forward all proposed changes noted above to the Board for approval. **Approved unanimously**

NEW BUSINESS: None

STAFF UPDATE: None

PUBLIC COMMENT: None

PLANNING COMMISSION MEMBER COMMENTS: Pat Baker suggested cancellation of the 12/17/18, meeting due lack of agenda items. Joe and Mark will discuss with Cory to allow timely posting.

ADJOURNMENT:

Moved by Knappe **Seconded** by Hummel to adjourn at 7:23 PM. **Approved unanimously.**

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Dianna Schaafsma
Recording Secretary