

**BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
APRIL 8, @ 7:00 PM
DRAFT**

MEMBERS PRESENT: Mark Pitzer, Pat Baker, Danielle Hummel, Ryan Schultz, Phil Knape

MEMBERS ABSENT: Cheryl Rosen, Matt Arthur

STAFF PRESENT: Cory Nelson, Joe Selzer

Chairman Pitzer, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

APPROVAL OF AGENDA:

Moved by Baker **Seconded** by Hummel to accept the agenda with the addition of New Business item "Proposed Ordinance Review". **Approved unanimously**

PUBLIC HEARING: None

APPROVAL OF MINUTES:

Moved by Schultz, **Seconded** by Hummel, to accept the minutes of the February 25th, 2019 meeting. **Approved Unanimously**

ELECTION/RE-APPOINTMENT OF OFFICERS

During the March Board meeting, Pat Baker, Ryan Schultz, and Matt Arthur were re-appointed to the Planning Commission (for another 3 year term).

Moved by Baker, **seconded** by Hummel to keep the same slate of officers (Pitzer-Chair, Knape-Vice Chair, Baker-Secretary and Arthur-Deputy Secretary). **.Unanimously approved**

PUBLIC COMMENT: None

CORRESPONDENCE: Selzer, received information that the City of Newaygo was revising their Master Plan; he also provided Zoning Report details.

UNFINISHED BUSINESS:

1. Language changes for accessory structures – Item tabled for wording changes which Selzer will provide at the May meeting.
2. Addendum to Zoning Compliance Permit – Facilities in Accessory Structures – tabled for next month's meeting.

NEW BUSINESS:

1. Revised site plan for Riverwood Alternative Wellness, Inc. 9410 Mason Dr. Selzer provided a brief overview of the changes. Tim DeGeest and Ryan Kuthawa provided additional clarification. **Moved** by Schultz, **seconded** by Hummel to approve site plan

revisions. **Approved Unanimously.**

2. Proposed Ordinance Review –Hummel suggested a review of the Ordinance documents to ensure everyone was up to date. Each member will review their own with further discussion at the May meeting.
3. PC Protocol – Updates were made based on the change of the meeting day.

STAFF UPDATE: Selzer reported the annual recertification of the National Flood Insurance Program/CRS/FEMA and also shared minor detail of Circuit Court case involving Lakeshore Blvd in Everett Township.

PUBLIC COMMENT: None

PLANNING COMMISSION MEMBER COMMENTS: Pitzer noted that Commissioner Jim Maike has asked him to attend the District 10 meeting scheduled Friday 4/26/19, to discuss the virtues of the Brook's Township Septic Ordinance.

ADJOURNMENT:

Moved by Baker **Seconded** by Hummel to adjourn at 8:15 PM.
Approved unanimously.

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Dianna Schaafsma
Recording Secretary