

**BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
JUNE 10, 2019 @ 7:00 PM
APPROVED**

MEMBERS PRESENT: Mark Pitzer, Pat Baker, Ryan Schultz, Phil Knape, Cheryl Rosen, Matt Arthur, Danielle Hummel

MEMBERS ABSENT: None

STAFF PRESENT: Joe Selzer, Cory Nelson

Chairman Pitzer, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present

APPROVAL OF AGENDA:

Moved by Baker **seconded** by Schultz to accept the agenda with the addition of New Business item - Ordinance 12-69 Junk and Anti-Blight - Unlicensed vehicle. **Approved Unanimously**

PUBLIC HEARING:

Moved by Baker, **seconded** by Rosen to suspend the regular meeting and open the Public Hearing. **Approved Unanimously**

All hearing issues were posted in the paper and no correspondence received.

1. Proposed ordinance language changes for accessory structures and Buildings (Art II, 2.12 Definition of Kitchenette; Art III 302b (J, K, & D) and Addendum to Zoning Compliance Permit for Facilities in Accessory Structures

Moved by Baker, **seconded** by Knape to close the Public Hearing and return to the regular meeting. **Approved Unanimously**

APPROVAL OF MINUTES:

Moved by Knape, **seconded** by Arthur, to accept the minutes of the May 13, 2019 meeting with clarification for the approval of the Maridell Provisioning Center SLU permit. **Approved Unanimously**

PUBLIC COMMENT: None

CORRESPONDENCE: Schultz reviewed a letter concerning a citation received for an unlicensed vehicle. See New Business item 5 for further discussion.

UNFINISHED BUSINESS:

1. Ordinance Review

- A) Zoning Ordinance Recommendations and Definition – Selzer submitted a list of changes to Art II, Sec 2.24 W – Definitions, Art III, General Provisions Sec 3.02b & 302d, 3.14a, 3.16a and 3.24b. Language changes were discussed and additional suggestions made. Selzer will update.

- B) PC Member Review – Hummel suggested changes to 3.04 and 3.26. Language changes were Agreed upon for 3.04 – Camping and 3.26 – Yard Sales - limited to 12 days with no more than 3 consecutive days at a time. Selzer will update.

Moved by Arthur, **seconded** by Rosen to follow Selzer’s recommendation to continue ordinance review and hold a Public Hearing quarterly for all issues reviewed at that point. **Unanimously Approved**

NEW BUSINESS:

- 1) Proposed ordinance language changes for accessory structures (Art II, 2.12 Definitions; Art III, 302b (J, K, & D) Accessory Structures and Buildings and Addendum to Zoning Compliance Permit – Facilities in Accessory Structures

Moved by Baker, **seconded** by Schultz to support proposed language changes and Addendum to the Zoning Compliance Permit and forward for Board approval. **Unanimously approved**

- 2) Oath of Office for reappointed members – Oath completed for Baker, Schultz and Arthur
- 3) Ordinance penalties – Penalties were discussed. Mark, Joe and Cory will discuss further and submit recommendations to Attorney Cliff Bloom to determine what steps can be made.
- 4) Definition of an abandoned building – See item 3 above
- 5) Ordinance 12-69 Junk and Anti-Blight - Unlicensed vehicle – Ordinance language was discussed with no changes determined.

STAFF UPDATE: Selzer provided details of May Zoning Report and also mentioned a Zoning/Planning Retreat, scheduled in July. This is an opportunity for members to increase their knowledge on township planning.

PUBLIC COMMENT: None

PLANNING COMMISSION MEMBER COMMENTS – Comments received

ADJOURNMENT:

Moved by Baker **Seconded** by Knape to adjourn at 8:37 PM.
Approved unanimously.

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Dianna Schaafsma
Recording Secretary