Chairman Pitzer, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

**APPROVAL OF AGENDA:**

Moved by Baker seconded by Schultz to accept the agenda with the addition of New Business item - Ordinance 12-69 Junk and Anti-Blight - Unlicensed vehicle. Approved Unanimously

**PUBLIC HEARING:**

Moved by Baker, seconded by Rosen to suspend the regular meeting and open the Public Hearing. Approved Unanimously

All hearing issues were posted in the paper and no correspondence received.

1. Proposed ordinance language changes for accessory structures and Buildings (Art II, 2.12 Definition of Kitchenette; Art III 302b (J, K, & D) and Addendum to Zoning Compliance Permit for Facilities in Accessory Structures

Moved by Baker, seconded by Knape to close the Public Hearing and return to the regular meeting. Approved Unanimously

**APPROVAL OF MINUTES:**

Moved by Knape, seconded by Arthur, to accept the minutes of the May 13, 2019 meeting with clarification for the approval of the Maridell Provisioning Center SLU permit. Approved Unanimously

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** Schultz reviewed a letter concerning a citation received for an unlicensed vehicle. See New Business item 5 for further discussion.
UNFINISHED BUSINESS:
1. Ordinance Review
   A) Zoning Ordinance Recommendations and Definition – Selzer submitted a list of changes to Art II, Sec 2.24 W – Definitions, Art III, General Provisions Sec 3.02b & 302d, 3.14a, 3.16a and 3.24b. Language changes were discussed and additional suggestions made. Selzer will update.

   B) PC Member Review – Hummel suggested changes to 3.04 and 3.26. Language changes were agreed upon for 3.04 – Camping and 3.26 – Yard Sales - limited to 12 days with no more than 3 consecutive days at a time. Selzer will update.

Moved by Arthur, seconded by Rosen to follow Selzer’s recommendation to continue ordinance review and hold a Public Hearing quarterly for all issues reviewed at that point. Unanimously Approved

NEW BUSINESS:
1) Proposed ordinance language changes for accessory structures (Art II, 2.12 Definitions; Art III, 302b (J, K, & D) Accessory Structures and Buildings and Addendum to Zoning Compliance Permit – Facilities in Accessory Structures

Moved by Baker, seconded by Schultz to support proposed language changes and Addendum to the Zoning Compliance Permit and forward for Board approval. Unanimously approved

2) Oath of Office for reappointed members – Oath completed for Baker, Schultz and Arthur
3) Ordinance penalties – Penalties were discussed. Mark, Joe and Cory will discuss further and submit recommendations to Attorney Cliff Bloom to determine what steps can be made.
4) Definition of an abandoned building – See item 3 above
5) Ordinance 12-69 Junk and Anti-Blight - Unlicensed vehicle – Ordinance language was discussed with no changes determined.

STAFF UPDATE: Selzer provided details of May Zoning Report and also mentioned a Zoning/Planning Retreat, scheduled in July. This is an opportunity for members to increase their knowledge on township planning.

PUBLIC COMMENT: None

PLANNING COMMISSION MEMBER COMMENTS – Comments received

ADJOURNMENT:

Moved by Baker Seconded by Knape to adjourn at 8:37 PM.
Approved unanimously.

Respectfully Submitted,

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Pat Baker                                Dianna Schaafsma
Planning Commission Secretary            Recording Secretary