

**BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
June 27, 2016
APPROVED MINUTES**

MEMBERS PRESENT: Matt Arthur, Pat Baker, Mike Bouwer, Phil Knape, Cheryl Rosen, Ryan Schultz

MEMBERS ABSENT: Mark Pitzer

STAFF PRESENT: Zoning Official Joe Selzer, Supervisor Cory Nelson

Vice-Chairman Knape called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

APPROVAL OF AGENDA:

Moved by Arthur, **Seconded** by Baker to accept the agenda with the addition of Sec. 3.04c Clearing of Land under New Business.

Approved Unanimously

APPROVAL OF MINUTES:

Moved by Bouwer, **Seconded** by Schultz to accept the minutes of the April 25, 2016 Meeting as written.

Approved Unanimously

PUBLIC COMMENT: None

CORRESPONDENCE: Letter received from Township Attorney Cliff Bloom regarding Section 3.04c Clearing of Land.

Moved by Baker, **Seconded** by Rosen to close our regular PC meeting and open the Public Hearing on Outdoor Heating Units.

PUBLIC HEARING: Outdoor Heating Units 3.16a

No public comment.

Moved by Baker, **Seconded** by Rosen to send this ordinance approval to the Township Board and to close the Public Hearing and reopen the PC meeting.

Approved Unanimously

UNFINISHED BUSINESS:

1. 3.16a Outdoor Heating Units: The changes in this ordinance were previously approved by the PC and sent to the Township Board. The public hearing was held to get additional input from the community. It will now go back to the Township Board for their approval.

2. Lake District Language: There was discussion on the differences in townships and input received on our ordinance.

Moved by Baker, **Seconded** by Rosen to leave the Lake District language as is.
Approved Unanimously

NEW BUSINESS:

1. Sec. 3.04c Clearing of Land: A letter was received from Township Attorney Cliff Bloom regarding this ordinance. There was a lot of discussion.

Moved by Baker, **Seconded** by Schultz to remove Section 3.04c from our Zoning Ordinances regarding clearing of land on the recommendation of Township Attorney Cliff Bloom.

Roll Call Vote: Ayes – Schultz, Arthur, Rosen, Baker, Knape, Bouwer

Nays – None

Motion Carried.

ZO Selzer will not take any action on land clearing. A public hearing notice will be published in the Times Indicator for July 25, 2016.

It was recommended that we show in the Zoning Ordinance book that this was removed due to township attorney recommendation.

STAFF UPDATE: (see attached) The ZO said the sign is up for the Motorcycle Repair Shop, M-37 Moto. They had hoped to open in May but have not done so yet.

The U.S. Army Corp of Engineers and U.S. Geologic Survey will be doing a survey of the Muskegon River. It is a two year process. They will be adding more water gauges along the river, digitally map the river to be able to overlay the flood plain and flood way like the GIS but gives more information. You will be able to look up your property and see if it is in the flood plain.

Selzer was at the Association of State Flood Plain Manager's Conference last week. He took a test on Monday to be a Flood Plain Manager. It gives us points for the Rating System which helps reduce flood insurance premiums in Brooks Township community.

The National Flood Insurance Rate map is on the wall in the ZO office. It was updated in February 15.

Selzer has been getting requests to tear down old cottages and rebuild new homes.

PUBLIC COMMENT: Comments received.

PLANNING COMMISSION MEMBER COMMENTS: Comments received on ordinances and working on the Master Plan.

ADJOURNMENT:

Moved by Bouwer, **Seconded** by Rosen to adjourn the meeting
Approved Unanimously.

Knappe adjourned the meeting at 8:00 p.m.

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Maureen Dutkiewicz
Recording Secretary