

BROOKS TOWNSHIP MINUTES

490 QUARTERLINE ROAD
NEWAYGO, Michigan 49337

(231) 652-6763

May 17, 2016

APPROVED

Members Present: Supervisor – Cory Nelson, Clerk – Jennifer Badgero,
Treasurer – Christina Haynor, Trustee – Mike Bouwer, Trustee – Kim Roehrig

Members Absent: None

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. Meeting called to order at 7:00 p.m. by Supervisor Cory Nelson.

Pledge of Allegiance

AGENDA: Supervisor Nelson asked for additions or corrections to the agenda.

Moved by Nelson, **Seconded** by Badgero to accept the agenda as amended with two items added under New Business.

Approved Unanimously

MINUTES:

Moved by Roehrig, **Seconded** by Haynor to accept the minutes of the Regular April 19, 2016 Township Board meeting as written.

Approved Unanimously

AUTHORIZATION TO PAY BILLS:

Moved by Nelson, **Seconded** by Haynor to pay the bills as presented.

Approved Unanimously

TREASURER’S REPORT: (attached)

Received and Accepted Treasurer’s Report as presented.

**GF 101 – Beginning Balance \$939,370.65, Receipts \$14,008.41, Disbursements \$42,552.96,
Ending Balance \$910,826.10.**

**PA 103 – Beginning Balance \$.00, Receipts \$9,540.20, Disbursements \$9,540.20,
Ending Balance \$.00.**

PUBLIC COMMENT: None

REPORTS:

Planning Commission: Bouwer reported the PC has been cancelled for next Monday, April 23. The PC has been working on Lake District language.

The Master Plan expires in a year. Work will begin soon on that. A public hearing will be held at the next PC meeting regarding the wood boilers ordinance amendments.

Zoning Administrator: Nelson said that the zoning department has been very busy and construction is picking up.

Fire Board Report: Badgero said the Fire Board will be meeting next Wednesday, May 25. Roehrig has been trying several times to talk with Chairman Deater but has not heard back from him.

Newaygo Community District Library: Sharon Haege said they have signed up more pre-kindergarten children for the 1000 books read before kindergarten. Two middle schoolers and two Velma Matson students won the T-Shirt design contest. Circulation dropped but not significantly.

They paid the annual bond payment of \$35,248. The bond should be paid off in 2030. They have two cash registers to help streamline the daily cash drawer reconciliation. They have posted the new Library Director position on the web site and in the Times Indicator. The deadline for applying is May 27.

Coolbough Management Commission: Haynor said they met last week. Everything is going well. They have planned some work days and notice will be sent out with the July tax bills for volunteers. They are looking for help to clean out the invasive species. One half of the area where the pines were cut off has been chipped. They plan on doing the other half towards the end of summer. Some of the neighbors helped with this. They are working with the Michigan Nature Association. They will hold off on controlled burns until the fall.

The Township has not heard back from Mr. Schultz on the tree issue.

Chain of Lakes Sewer Authority: Jim Dutkiewicz reported everything is going well. All six of the people that were in the law suit are hooked up and there were no problems with their grinders even after sitting all that time. There was discussion on penalties for late fees. All three Townships (Brooks, Everett, and Garfield) need to be charging the same fees. Wording was gone through so it will all be the same. This was sent to all the townships for approval.

Newaygo Area Recreation Authority: Badgero said they met last week. They are working on updating the recreation plan. They have a survey out to get input. It will be sent to our board and others. They received notice from the Vet's Field saying they will no longer be able to use that field for baseball after the end of June.

County Commissioner: Larry Lethorn said the new county administrator has been working since May 2. There will be a meet and greet for him on May 18 from 4-6 at the county office.

The county clean-up day is June 4 from 8 a.m. to 2 p.m. They will be accepting toxic waste and this year accepting tires that are four feet and under.

The Commission on Aging has a millage vote on August 2 for a ½ mill renewal and a ½ mill increase. Road patrol for the sheriff has a one (1) mill renewal on the ballot.

Equalization report was out and the SEV for the county was down 3.26%. In many areas it was up. The assessed value was down 1.36%.

Lethorn also goes to the Garfield Township meetings and they were very positive on the contract with the fire board and want to get the agreement done.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Holly Moon County Treasurer: Moon reported the reason value is down in the county is because of the personal property tax. The county is going to be self-funding delinquent taxes this year. The office is working on ACH's for accounts payable. There are 97 foreclosures in the county.

There will be Auctions Sales on August 4 and September 15 on foreclosed properties. They are working with "Step Forward Michigan" to help residents with tax payments. This will end December 31. The delinquency rate on tax payments in Brooks Township is very low.

2. Date for Fire Millage Hearing: **Moved** by Haynor, **Seconded** by Bouwer to set the Fire Millage public hearing at our next meeting on June 21, 2016. Approved Unanimously

3. Rescind Ordinance Amendment: The ordinance on wood boilers needs a public hearing so this will be sent back to the PC for them to hold the hearing next month.

Moved by Bouwer, **Seconded** by Roehrig to rescind the ordinance amendment on wood boilers and to send this back to PC for public hearing.

Approved unanimously

4. Tax Foreclosure Property: Nelson said this is property that Brooks Township does not want.

Moved by Nelson, **Seconded** by Bouwer to refuse the property on Hess Lake that is in foreclosure.

Approved Unanimously

5. Set Public Hearing for COLA Ordinance Amendment:

Moved by Haynor, **Seconded** by Nelson to have a public hearing on the amendments to the COLA ordinance at the June 21, 2016 Township Board meeting.

Approved Unanimously

6. Board Reappointments: Some board members needed to be reappointed.

Moved by Haynor, **Seconded** by Nelson to reappoint Mike Bouwer to the Planning Commission.

Approved Unanimously

Moved by Nelson, **Seconded** by Bouwer to reappoint, Haynor, Dutkiewicz and alternate VanDyke to the COLA board.
Approved Unanimously

7. Roof /Building Updates: We only received one quote from Straightline Sheet Metal for \$36,000 for replacing the roof on the back building (recycle center). It was decided after discussion to see if we can get more quotes on this project before next month's meeting.

Bids were received from Kevin Chapman to pressure wash and paint the back building and doors for \$3,350, and to repair the roof on the main township building, pressure wash, prime and paint windows and wood surfaces on the office building and the overhead and service doors in the amount of \$5,760.

Moved by Badgero, **Seconded** by Haynor to accept the bid from Chapman and do the painting and repairs needed to the office and back building.
Approved Unanimously

Badgero and Nelson will try to get more quotes on the back building roof before next month.

8: Delia/Gifford/Kail Drain Issue: Nelson said there have been issues with runoff from a ditch that was dug out on Thornapple. He has received calls on it and so has Selzer (ZO).

Badgero talked to the attorney as she received a FOIA request on this. She said she was told that it is a zoning problem. Badgero said Selzer has been handling this.

PUBLIC COMMENT: Comments received.

TOWNSHIP BOARD MEMBER COMMENTS: Haynor said the township will be holding its annual clean-up day on Saturday, June 4 from 8:00 a.m. to 2:00 p.m.

ADJOURNMENT:

Moved by Haynor, **Seconded** by Bouwer to adjourn at 7:58 p.m.
Approved Unanimously

Jennifer Badgero – Clerk

Maureen Dutkiewicz – Recording Secretary