

**BROOKS TOWNSHIP MINUTES**

490 QUARTERLINE ROAD  
NEWAYGO, Michigan 49337

(231) 652-6763

September 15, 2015

APPROVED

**Members Present:** Supervisor – Cory Nelson, Clerk – Jennifer Badgero,  
Treasurer – Christina Haynor, Trustee – Mike Bouwer, Trustee – Kim Roehrig

**Members Absent:** None

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. Meeting called to order at 7:02 p.m. by Supervisor Cory Nelson.

Pledge of Allegiance

**AGENDA:** Supervisor Nelson asked for additions or corrections to the agenda.  
**Moved** by Roehrig, **Seconded** by Nelson to accept the agenda as presented.  
Approved Unanimously

**MINUTES:**

**Moved** by Nelson, **Seconded** by Haynor to accept the minutes of the Regular August 18, 2015 Township Board Meeting.  
Approved Unanimously

**Moved** by Haynor, **Seconded** by Badgero to accept the minutes of the joint meeting with Croton and Brooks Townships on June 15, 2015.

**AUTHORIZATION TO PAY BILLS:**

**Moved** by Haynor, **Seconded** by Nelson to pay the bills as presented.  
Approved Unanimously

**TREASURER’S REPORT: (attached)**

**Received and Accepted Treasurer’s Report as presented.**

**GF 101 – Beginning Balance \$862,644.66, Receipts \$35,242.39,  
Disbursements \$46,094.02, Ending Balance \$851,793.03.**

**PA 103 – Beginning Balance \$ .00, Receipts \$9,655.00, Disbursements \$9,655.00,  
Ending Balance \$ .00.**

**PUBLIC COMMENT:** None

## **REPORTS:**

**Planning Commission:** Boucher reported the PC has been working on fences in the LD, also structures in the LD. There was no change in structures so letters were sent to the lake boards informing them. There has been discussion on signs in the Commercial District and Home Occupation signs. The PC will also be discussing Development Standards for the LD in the greenbelt. Next meeting for the PC will be in two weeks.

**Zoning Administrator: (See attached)**

**Fire Board Report:** Badgero said there was a special meeting last week with Croton Township. They have agreed to extend the contract until February's Fire Board Meeting which will be February 10. They want to work on getting a per run figure. The firemen have had 640 runs so far this year. They had a construction fire this morning. A pancake breakfast fund raiser was held over Labor Day Weekend.

**Newaygo Community District Library:** Sharon Haege said the Library Board has adopted their budget for 2016. Their budget runs from January through December. They are also promoting a new county wide program where parents read 1000 books to their child before they start kindergarten. Studies have shown children have improved reading and writing skills when they have been read to. Preschool story time is every Tuesday, September 8 through October 29 at 11:00 a.m. Children ages one to six can participate.

**Coolbough Management Commission:** Haynor said their meeting is in November. Logging hasn't started yet.

**Chain of Lakes Sewer Authority:** Jim Dutkiewicz said the auditor came in. It went very well. The auditor recommended just a few changes. Two new pumps have been purchased to have on hand. The pumps were cheaper if you buy two at a time. They compiled a list of maintenance work that needs to be done before winter. This is particularly where we have residents go south and there is more of a chance for the lines to freeze in those places due to lack of flow through the lines. They will insulate where the line is shallow before winter.

**Newaygo Area Recreation Authority:** Roehrig said the pickle ball lines have been painted.

**County Commissioner:** Larry Lethorn reported they will be looking at Animal Control. There was a \$17,000 shortage this past year. The dog license fees are way down. They want to make it easier for people to get a dog license. They have vaccination clinics and people are there to sell the dog licenses. They are looking at raising the dog adoption fee from \$65 to \$90. The \$65 fee didn't cover spaying or to neuter the dogs and worming. The \$90 fee will cover that along with the first year dog license. The commissioners are looking at the license fees of \$6.00 for one year and three years being \$15.00. You can get your dog license on line through the county.

There is also a deficit of \$321,000 in the Sheriff's road control. They have had to put in a lot of overtime due to situations that occur. There was a \$91,000 deficit on safety mitts. The budget for next year with the General Fund and Special Fund is \$62 million.

They are also in the process of looking for a new administrator. There is a meeting on September 22<sup>nd</sup> 7:00 p.m. at the County Building. They are looking for public input as to what you would like in the administrator. The selection committee is made up of county commissioners Chuck Trapp and Jim Maike, elected officials and also people from through out the county. On September 23 they will appoint an interim administrator. They hope to have the new administrator by January 1.

The county road millage is up for renewal next year.

Chris Ortwein said the MSUE has moved from the fairgrounds building to the NCRSA Building that used to be Providence. It cost less to break our contract with the Fairgrounds. They decided not to replace the director of equalization. The county has contracted with Muskegon County which saved \$44,000. It is so hard to find the right person for level 3 and level 4. We can terminate this contract if needed.

The NCDO director has quit. They decided not to replace Andy Lofgren and went with Right Place in Grand Rapids beginning next month. The welcome center for NCDO will now be at Providence so they will be sharing space with Michigan Works.

**UNFINISHED BUSINESS:**

**1. FOIA Policies Resolution 2015-320:**

**Moved** by Haynor, **Seconded** by Nelson to pass Resolution 2015-320.  
Passed Unanimously

**2. WRTIFA Ordinance:**

**Moved** by Nelson, **Seconded** by Roehrig to approve the WRTIFA Ordinance.  
Passed Unanimously

**Moved** by Haynor, **Seconded** by Bouwer to give Supervisor Nelson the authority to sign the agreement with the developer for the payment and collection of TIFFA.  
Passed Unanimously

**NEW BUSINESS: None**

**PUBLIC COMMENT:** Comments received on the lack of updated figures for the Brooks/Hess Lake Sewer proposal.

**TOWNSHIP BOARD MEMBER COMMENTS:**

Discussion on a special meeting date for approval of street lighting for Ottawa Point.

**ADJOURNMENT:**

**Moved** by Haynor, **Seconded** by Bouwer to adjourn at 7:43 p.m.  
Approved Unanimously

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Jennifer Badgero – Clerk

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Maureen Dutkiewicz – Recording Secretary