

**BROOKS TOWNSHIP MINUTES**

490 QUARTERLINE ROAD

NEWAYGO, Michigan 49337

(231) 652-6763

January 19, 2016

APPROVED

**Members Present:** Supervisor – Cory Nelson, Clerk – Jennifer Badgero,  
Treasurer – Christina Haynor, Trustee – Mike Bouwer, Trustee – Kim Roehrig

**Members Absent:** None

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. Meeting called to order at 7:00 p.m. by Supervisor Cory Nelson.

Pledge of Allegiance

**AGENDA:** Supervisor Nelson asked for additions or corrections to the agenda.

**Moved** by Roehrig, **Seconded** by Haynor to accept the agenda as amended.

Approved Unanimously

**MINUTES:**

**Moved** by Haynor, **Seconded** by Bouwer to accept the minutes of the Regular December 8, 2015 Township Board Meeting as written.

Approved Unanimously

**AUTHORIZATION TO PAY BILLS:**

**Moved** by Nelson, **Seconded** by Roehrig to pay the bills as presented.

Approved Unanimously

**TREASURER’S REPORT: (attached)**

**Received and Accepted Treasurer’s Report as presented.**

**GF 101 – Beginning Balance \$804,278.22, Receipts \$28,496.99, Disbursements \$30,291.13,  
Ending Balance \$802,484.08.**

**PA 103 – Beginning Balance \$ .00, Receipts \$9,798.06, Disbursements \$9,798.06,  
Ending Balance \$ .00.**

**PUBLIC COMMENT:** None

## **REPORTS:**

**Planning Commission:** Bouwer reported the PC approved ordinance amendments last month and the Township Board has it on the agenda tonight. The PC is looking at lot size in the Commercial District. It is on their agenda again next week. The conditional zoning request from Rachel Wisner has been withdrawn.

**Zoning Administrator: (See attached)**

**Fire Board Report:** Badgero said the Fire Chief emailed out the monthly report today.

**Newaygo Community District Library:** Sharon Haege said the December Story Time had an attendance of 39 children. Fifteen more children have been added to the program for the 1000 books read before kindergarten. Now we have 75 children involved.

January events include children and teen t-shirt design contest that kicked off on January 6. Saturdays graphic design artist, Victor Dubois, will have classes between 10:30 and 12:00 for help with designs for the t-shirt contest.

January 14 is a teen meeting for discussion regarding creating a banner for over the teen room and planning the Valentine party. Continuation of the adult and teen bingo reading program. January 18 they will have a craft creating a snow globe.

February 17 and 20<sup>th</sup> there will be an adult coloring club meeting as a stress reliever.

On December 16 Kelly Tinkham reported on the Newaygo Love Inc. Conference. The director attended an ALA Mid-Winter Conference on January 7-12. January 13 the library hosted a Newaygo County Youth Services Meeting.

Circulation for November was 2,336 and December was 2,256 books. We awarded several grants. One from the Gerber Foundation was for the 1000 books read before kindergarten. The grant is for \$15,875 and will be shared by six libraries over a three year period.

There is nothing to report on the embezzlement investigation. It is still on the prosecutor's desk.

**Coolbough Management Commission:** Haynor said they haven't met recently. Their next meeting is February 10. (2<sup>nd</sup> Wednesday in February)

**Chain of Lakes Sewer Authority:** Jim Dutkiewicz reported the plant is running fine. The flow is down because of residence being gone for the winter. This is giving them time to do maintenance. The REU's are being checked on the two camps to be sure they are being charged correctly. They are charged on 185 gallons per day. We are trying to decide if they should be charged by the yearly average or quarterly average and correct the REU's if needed.

They have not had any problems with frost this year. A lot of work had been done to correct frost areas they knew of last year.

**Newaygo Area Recreation Authority:** Badgero said they met last week and are working on updating the rec plan by the end of this year. They will not meet in February.

**County Commissioner:** Chris Ortwein reported the County has contracted out with an employment agency to find a new Administrator for the County. Larry Lethorn and Ortwein are on the Health Education and Welfare Committee. They have started initiating an advisory board that will include department heads and employees regarding better health care. Last week they had a meeting with the commissioners and all department heads on brainstorming how to work together better in conducting business. In six months they will do it again.

Lethorn reported a new phone system was put in at the County. The one they had was close to 20 years old and they had problems with the server. They are trying to get the bugs worked out and teach all the employees how to use the new system.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**1. Ordinance Amendments:** Board members reviewed amendments ahead of the meeting. **Moved** by Roehrig, **Seconded** by Badgero to approve the ordinance amendments. Bower said the PC is trying to make it easier for businesses and dwelling standards.  
Ayes – All  
Nays - None  
Approved Unanimously

**2. Resolution 2016-322 Pension Plan:** Badgero said she had been contacted by the plan administrator and due to IRS regulations the board had to approve the plan again. **Moved** by Nelson, **Seconded** by Roehrig to approve Resolution 2016-322 Pension Plan.  
Ayes – All  
Nays - None  
Approved Unanimously

**3. River Patrol:** Sherriff Hedlund reported on the river patrol. They had an assigned person to the area of Brooks Township on the river. He said it went so much better the second year. There were 136 arrests in 2014 and last year it was nowhere near that many. If it goes as well this year, they may be able to scale back a little. The River Watch worked much better than the first year.

Letters will be sent out within the month to the townships asking for continued funding for this year. Last year Brooks Township gave \$9,000.

**PUBLIC COMMENT:** Comments received.

**TOWNSHIP BOARD MEMBER COMMENTS:** Roehrig mentioned he will be gone February and March.

**ADJOURNMENT:**

**Moved** by Haynor, **Seconded** by Roehrig to adjourn at 7:27 p.m.  
Approved Unanimously

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Jennifer Badgero – Clerk

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Maureen Dutkiewicz – Recording Secretary