

BROOKS TOWNSHIP MINUTES

490 QUARTERLINE ROAD
NEWAYGO, Michigan 49337

(231) 652-6763

June 21, 2016

APPROVED

Members Present: Supervisor – Cory Nelson, Clerk – Jennifer Badgero,
Treasurer – Christina Haynor, Trustee – Mike Bouwer, Trustee – Kim Roehrig

Members Absent: None

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. Meeting called to order at 7:00 p.m. by Supervisor Cory Nelson.

Pledge of Allegiance

AGENDA: Supervisor Nelson asked for additions or corrections to the agenda.

Moved by Roehrig, **Seconded** by Badgero to accept the agenda as amended with adding ‘Front Roof’ to item (1) under Unfinished Business.

Approved Unanimously

Moved by Haynor, **Seconded** by Bouwer to close the regular meeting and go into public hearing on the COLA Ordinance Amendment.

Approved Unanimously

PUBLIC HEARING – COLA ORDINANCE AMENDMENT

Haynor explained this is a change in the section of the ordinance regarding late fee charges on unpaid sewer rates and charges. The amendment will read *Unpaid Sewer and Charges-late fees. If sewer rates and charges are not paid on or before the due date then a penalty in the amount of 10% will be added to the balance due.*

No questions or comments.

Moved by Roehrig, **Seconded** by Haynor to close the public hearing on COLA Ordinance Amendments and go into the public hearing regarding Fire Millage.

Approved Unanimously

PUBLIC HEARING – FIRE MILLAGE

Roehrig asked what changes there were and if it was only the millage amount. The dollar amounts and date were the only changes. Badgero said the millage went from 1.9 mills to 2.0 mills.

No other comments.

Moved by Roehrig, **Seconded** by Haynor to close the public hearing and reopen our regular meeting.

Approved Unanimously

MINUTES:

Moved by Nelson, **Seconded** by Bouwer to accept the minutes of the Regular May 17, 2016 Township Board meeting as written.

Approved Unanimously

AUTHORIZATION TO PAY BILLS:

Moved by Nelson, **Seconded** by Haynor to pay the bills as presented.

Approved Unanimously

TREASURER’S REPORT: (attached)

Received and Accepted Treasurer’s Report as presented.

GF 101 – Beginning Balance \$910,826.10, Receipts \$119,149.41, Disbursements \$118,261.12, Ending Balance \$911,714.39.

PA 103 – Beginning Balance \$.00, Receipts \$9,568.75, Disbursements \$9,768.75, Ending Balance \$.00.

PUBLIC COMMENT: None

REPORTS:

Planning Commission: Bouwer reported the PC meeting was cancelled last month. The PC will be working on Lake District language next week at the meeting.

Zoning Administrator: (see attached) Nelson said the zoning official took a required test this week on Flood Plain Management.

Fire Board Report: Badgero said the service agreement with Garfield Township was passed at the Fire Board’s last meeting. Garfield Township passed it at their meeting on Tuesday. This agreement has to be renewed yearly. The Deputy Fire Chief is no longer there and plead guilty to two counts of attempted embezzlement.

There is a special meeting tomorrow night to review the applicants that have applied for that position.

Newaygo Community District Library: Sharon Haege reported there are 406 children signed up for summer reading. They had 420 students from Vera Wilsie come to the library before school was out. The ‘tweens’ have their own section in the library now and have designed a graphic banner that is on display.

The personnel committee is actively working on applicants for the position of Library Director. They received six and will be interviewing four people on July 13 at 6:00 p.m.

They are also in the beginning process of looking at additional policies that will help in the operation of the library. They have the help of an attorney.

The prosecutor has not officially released a statement on the embezzlement case.

Roehrig mentioned that 42 adults have also signed up for summer reading.

Haeger said the T-shirts that were designed by students are available now for purchase.

Coolbough Management Commission: Haynor said the next meeting will be in August. They are drafting a management agreement and hope to have it passed in August. Brooks Township has the authority over that property. She will bring it to the board.

Chain of Lakes Sewer Authority: Jim Dutkiewicz reported everything is going well. They are in warm weather mode with all diffusers and digesters on line. They are preparing digesters and sludge holding tank at the treatment plant for cleaning and land application of bio solids.

The collection system has been cleaned and flushed at all lift stations wet well. They put exhaust fans on line in the control panels.

Newaygo Area Recreation Authority: Badgero said they are working on the recreation plan. They are trying to find a place for more Little League fields as the Vets said they can no longer use that property. Garfield talked about possibly putting fields behind their offices. They discussed Henning Park but the campground has been talking of expanding and that would be the place where the fields would go.

There was discussion on different possibilities.

County Commissioner: Chris Ortwein said the Parks Director has resigned. He hopes that the new administrator will be able to help with the Little League situation.

He said they had a semi-annual meeting of all county wide elected officials and county commissioners. It's like a brain storming so they can find strength and weaknesses and work on them.

NCEDO had a meeting today. The director, Mark Guzniczak, from Brooks Township works for the Right Place who we have partnered with but NCDO oversees him. Most of the funds come from the county and Fremont Foundation. There is a lot of growth happening around the county.

UNFINISHED BUSINESS:

1. Roof Replacement Back Building and Front Building Roof: Badgero contacted two other companies but they suggested we go with the estimate we received from Straight Line.

There was discussion on having a maintenance schedule to clean the roof of the debris from the trees.

Moved by Badgero, **Seconded** by Bouwer to approve Straight Line Sheet Metal to do the back building.

Approved Unanimously

The township will get bids on maintenance and repairing the roof over the front building.

2. COLA Ordinance Amendment: No discussion on this.

Moved by Haynor, **Seconded** by Badgero to approve the wording change regarding late fees in the COLA Ordinance.

Approved Unanimously

NEW BUSINESS:

1. Resolution 2016-326 Fire Millage:

Moved by Roehrig, **Seconded** by Nelson to approve Resolution 2016-326 Fire Millage.

Approved Unanimously

PUBLIC COMMENT: Comments received.

TOWNSHIP BOARD MEMBER COMMENTS:

ADJOURNMENT:

Moved by Haynor, **Seconded** by Roehrig to adjourn at 7:45 p.m.

Approved Unanimously

Jennifer Badgero – Clerk

Maureen Dutkiewicz – Recording Secretary