

**BROOKS TOWNSHIP MINUTES**

490 QUARTERLINE ROAD  
NEWAYGO, Michigan 49337

(231) 652-6763

August 16, 2016

APPROVED

**Members Present:** Supervisor – Cory Nelson, Clerk – Jennifer Badgero,  
Treasurer – Christina Haynor, Trustee – Mike Bouwer, Trustee – Kim Roehrig

**Members Absent:** None

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. Meeting called to order at 7:00 p.m. by Supervisor Cory Nelson.

Pledge of Allegiance

**AGENDA:** Supervisor Nelson asked for additions or corrections to the agenda.

**Moved** by Roehrig, **Seconded** by Haynor to accept the agenda as presented.

Approved Unanimously

**MINUTES:**

**Moved** by Roehrig, **Seconded** by Badgero to accept the minutes of the Regular July 19, 2016 Township Board meeting as written.

Approved Unanimously

**AUTHORIZATION TO PAY BILLS:**

**Moved** by Nelson, **Seconded** by Badgero to pay the bills as presented.

Approved Unanimously

**TREASURER’S REPORT: (attached)**

**Received and Accepted Treasurer’s Report as presented.**

**GF 101 – Beginning Balance \$818,156.59, Receipts \$80,666.97, Disbursements \$43,736.75,  
Ending Balance \$855,086.81.**

**PA 103 – Beginning Balance \$ .00, Receipts \$10,652.21, Disbursements \$10,652.21  
Ending Balance \$ .00.**

**PUBLIC COMMENT:** Comments received.

## **REPORTS:**

**Planning Commission:** Bower reported the PC has sent Sec. 3.04c Clearing of Land to the Township Board. It is on the agenda tonight. The PC also discussed the types of patio pavers used in the Lake District. It was decided no paver definition is needed in the ordinance.

**Zoning Administrator:** The ZA has been very busy.

**Fire Board Report:** Badgero said the next meeting is September 14. They are accepting applications to fill the at-large position.

**Newaygo Community District Library:** Sharon Haege reported they had 62 adults sign up for the summer reading program and 28 have finished. 441 children signed up and 257 finished, 126 teens signed up and 71 finished the program. There was a closing celebration held at Brooks Park on August 11 for the summer reading program. Circulation for July was 3,898 which was a little less than month and a little less than a year ago July.

They are in the process of submitting two grants to the Fremont Area Community Foundation due September 1. They are for a Circulation Grant and a 2017 Summer Reading Grant.

Kelly Tinkem signed her contract today as Library Director. The library continued to work on policies and opted back into the TIFA agreement with Ottawa Pointe Development.

**Coolbough Management Commission:** Haynor reported they had their meeting last Wednesday. They will be doing prescribed burns in September. They will give ample time to notify people around that area regarding the burns. It all depends on weather. Professionals do the burns. They will let the fire department know ahead of time. On September 17 there will be a planned clean-up of tree tops and clippings.

There was discussion on the trash that has been thrown around at Coolbough. Haynor said there are people who will volunteer to pick up trash.

**Chain of Lakes Sewer Authority:** Jim Dutkiewicz reported the plant is working well during the peak summer months. There were no problems

They have on meeting on September 7 with Camp Henry regarding the large amount of flow the camp has been putting out. They were using almost double the amount they have been billed. The camp shut off their water softeners and since then the flow has dropped a little bit.

**Newaygo Area Recreation Authority:** Badgero reported they had their meeting August 11. They did the public hearing for their Recreation Plan. There was a representative from the trail group there to discuss some things. They are moving forward with the recreation plan.

**County Commissioner:** No report.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**1. Ordinance Amendment – Sec. 3.04c Clearing of Land:**

**Moved** by Nelson, **Seconded** by Roehrig to remove section 3.04c entirely as directed by the PC.

There was a lot of discussion on the opinion letter received from the attorney. Discussion on residential properties and commercial property and the need for a site plan. Clear cutting and clearing of land and the difference in each district were also mentioned.

Ayes – Nelson, Haynor

Nays – Badgero, Bouwer, Roehrig

**Motion denied.**

This will go back to the PC to amend or clarify the clear cutting in the Commercial District.

**2. Attorney Letter: Re: Doug Bart and the vacation/relocation of an existing private road:**

**Moved** by Nelson, **Seconded** by Haynor to release the letter from the attorney to the public.

Badgero said typically attorney letters are not covered under FOIA due to attorney client information. Haynor said our attorney has no problem releasing the letter. Mr. Bart said he had no problem releasing the letter.

Ayes – All

Nays – None

Approved Unanimously

**3. Coolbough Management Agreement:** The original management agreement for Coolbough was the Nature Conservancy, Brooks Township and other members. The Nature Conservancy has been doing the management. The management will be turned over to the Michigan Nature Association. The Nature Conservancy will still be a part of the commission but the membership changes from two members for the Nature Conservancy to one member and the Michigan Nature Association will increase to two members instead of one.

All the other language stayed the same. It was just the management that changed. The Coolbough Commission approved it.

**Moved** by Roehrig, **Seconded** by Nelson to approve the Coolbough Management Agreement.

Ayes – All

Nays – None

Approved Unanimously

**PUBLIC COMMENT:** Comments received.

**TOWNSHIP BOARD MEMBER COMMENTS:** Bouwer asked about the road millage and trying to get that on the ballot again. There was discussion on the need for the road millage.

**ADJOURNMENT:**

**Moved** by Haynor, **Seconded** by Roehrig to adjourn at 7:45 p.m.  
Approved Unanimously

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Jennifer Badgero – Clerk

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Maureen Dutkiewicz – Recording Secretary