

**BROOKS TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING  
October 14, 2019 @ 7:00 PM  
APPROVED**

**MEMBERS PRESENT:** Mark Pitzer, Phil Knape, Pat Baker, Danielle Hummel, Ryan Schultz, Matt Arthur

**MEMBERS ABSENT:** None

**STAFF PRESENT:** None

Chairman Pitzer, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present

**APPROVAL OF AGENDA:**

**Moved** by Arthur **seconded** by Hummel to accept the agenda as written. **Unanimously Approved**

**APPROVAL OF MINUTES:**

**Moved** by Knape, **seconded** by Hummel, to accept the minutes of the September 9, 2019 meeting. **Unanimously Approved**

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** Chairman Pitzer shared the Letter of Resignation from Cheryl Rosen and noted that her contributions will be missed.

**UNFINISHED BUSINESS:**

1) Continued Ordinance Review – No new items identified.

**NEW BUSINESS:**

- 1) Ordinance Review to continue in future meetings
- 2) Ottawa Point Development – Per notification, additional property has been purchased (involving both Brooks and Croton Township) and a proposal is being considered to change the Planned Unit Development to include commercial development along M-82. Details are yet unclear, however, joint planning between Brooks and Croton Townships will be necessary to determine the feasibility and impact of proposed changes.

**STAFF UPDATE:** September Zoning Report was provided by Selzer

**PUBLIC COMMENT:** None

**PLANNING COMMISSION MEMBER COMMENTS** – Baker asked when a new appointment would be made for the position vacated by Cheryl Rosen. Schultz noted that he understood the Board would appoint a replacement in their October 15<sup>th</sup>, meeting.

**ADJOURNMENT:**

**Moved** by Baker **Seconded** by Knape to adjourn at 7:33 PM.

**Approved unanimously.**

Respectfully Submitted,

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Pat Baker  
Planning Commission Secretary

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Dianna Schaafsma  
Recording Secretary