

**BROOKS TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING  
APRIL 8, @ 7:00 PM  
APPROVED**

**MEMBERS PRESENT:** Mark Pitzer, Pat Baker, Danielle Hummel, Ryan Schultz, Phil Knape

**MEMBERS ABSENT:** Cheryl Rosen, Matt Arthur

**STAFF PRESENT:** Cory Nelson, Joe Selzer

Chairman Pitzer, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

**APPROVAL OF AGENDA:**

**Moved** by Baker **Seconded** by Hummel to accept the agenda with the addition of New Business item "Proposed Ordinance Review". **Approved unanimously**

**PUBLIC HEARING:** None

**APPROVAL OF MINUTES:**

**Moved** by Schultz, **Seconded** by Hummel, to accept the minutes of the February 25<sup>th</sup>, 2019 meeting. **Approved Unanimously**

**ELECTION/RE-APPOINTMENT OF OFFICERS**

During the March Board meeting, Pat Baker, Ryan Schultz, and Matt Arthur were re-appointed to the Planning Commission (for another 3 year term).

**Moved** by Baker, **seconded** by Hummel to keep the same slate of officers (Pitzer-Chair, Knape-Vice Chair, Baker-Secretary and Arthur-Deputy Secretary). **.Unanimously approved**

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** Selzer, received information that the City of Newaygo was revising their Master Plan; he also provided Zoning Report details.

**UNFINISHED BUSINESS:**

1. Language changes for accessory structures – Item tabled for wording changes which Selzer will provide at the May meeting.
2. Addendum to Zoning Compliance Permit – Facilities in Accessory Structures – tabled for next month's meeting.

**NEW BUSINESS:**

1. Revised site plan for Riverwood Alternative Wellness, Inc. 9410 Mason Dr. Selzer provided a brief overview of the changes. Tim DeGeest and Ryan Kuthawa provided additional clarification. **Moved** by Schultz, **seconded** by Hummel to approve site plan

revisions. **Approved Unanimously.**

2. Proposed Ordinance Review –Hummel suggested a review of the Ordinance documents to ensure everyone was up to date. Each member will review their own with further discussion at the May meeting.
3. PC Protocol – Updates were made based on the change of the meeting day.

**STAFF UPDATE:** Selzer reported the annual recertification of the National Flood Insurance Program/CRS/FEMA and also shared minor detail of Circuit Court case involving Lakeshore Blvd in Everett Township.

**PUBLIC COMMENT:** None

**PLANNING COMMISSION MEMBER COMMENTS:** Pitzer noted that Commissioner Jim Maike has asked him to attend the District 10 meeting scheduled Friday 4/26/19, to discuss the virtues of the Brook’s Township Septic Ordinance.

**ADJOURNMENT:**

**Moved** by Baker **Seconded** by Hummel to adjourn at 8:15 PM.  
**Approved unanimously.**

Respectfully Submitted,

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Pat Baker  
Planning Commission Secretary

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Dianna Schaafsma  
Recording Secretary