

**BROOKS TOWNSHIP PLANNING COMMISSION**  
**REGULAR MEETING**  
**August 12, 2019 @ 7:00 PM**  
**APPROVED**

**MEMBERS PRESENT:** Mark Pitzer, Phil Knape, Pat Baker, Cheryl Rosen, Danielle Hummel

**MEMBERS ABSENT:** Ryan Schultz, Matt Arthur

**STAFF PRESENT:** Cory Nelson, Joe Selzer

Chairman Pitzer, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present

**APPROVAL OF AGENDA:**

**Moved** by Knape **seconded** by Rosen to accept the agenda as written. **Approved Unanimously**

**PUBLIC HEARING**

**Moved** by Baker, **seconded** by Knape to suspend the regular meeting and open the Public Hearing. **Approved Unanimously**

All hearing issues were posted in the paper and no correspondence received.

Selzer explained the changes to the following articles and no comments were received.

- Art II – Definitions – Section 2.24
- Art III – Sections 302b, 302d, 303a, 316a, 324b, 304a, & 326b
- Art IV – Section 4.08
- Art IX – Section 9.07
- Art X – Section 10.08

**Moved** by Baker, **seconded** by Hummel to close the Public Hearing and resume the regular meeting. **Approved Unanimously**

**APPROVAL OF MINUTES:**

**Moved** by Hummel, **seconded** by Knape, to accept the minutes of the July 8, 2019 meeting.

**Approved Unanimously**

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** None

**UNFINISHED BUSINESS:**

- 1) The proposed ordinance to regulate vacant/abandoned buildings was reviewed. Baker and Hummel believe it mirrors the existing junk/blight ordinance. The existing ordinance will be reviewed and modified.
- 2) Ordinance review was continued. Hummel would like to review Art I, F, H, & L and Rosen wants to review Art 18 lakefront district fence setbacks (in terms of length, height and maintenance) at the next meeting. These items will be added to next month's agenda.

month's agenda

**NEW BUSINESS:**

- 1) **Moved** by Baker, **seconded** by Rosen to approve proposed ordinance review changes identified in the Public Hearing (above). **Unanimously Approved**

**STAFF UPDATE:** The July Zoning Report was provided by Selzer

**PUBLIC COMMENT:** None

**PLANNING COMMISSION MEMBER COMMENTS –**

**ADJOURNMENT:**

**Moved** by Baker **Seconded** by Knape to adjourn at 8:07 PM.  
**Approved unanimously.**

Respectfully Submitted,

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Pat Baker  
Planning Commission Secretary

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Dianna Schaafsma  
Recording Secretary