

**BROOKS TOWNSHIP MINUTES**

490 QUARTERLINE ROAD  
NEWAYGO, Michigan 49337

(231) 652-6763

May 16, 2017

APPROVED

**Members Present:** Supervisor – Cory Nelson, Treasurer – Christina Haynor,  
Trustee –Ken Page, Trustee – Ryan Schultz

**Members Absent:** Clerk – Jennifer Badgero

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. Meeting called to order at 7:00 p.m. by Supervisor Cory Nelson.

Pledge of Allegiance

**AGENDA:** Supervisor Nelson asked for additions or corrections to the agenda.  
**Moved** by Haynor, **Seconded** by Schultz to accept the agenda with the addition of Tulip Ave.  
road repair under New Business #5.  
Approved Unanimously

**PUBLIC HEARING:** **Moved** by Haynor, **Seconded** by Schultz to recess the regular township  
board meeting and open the public hearing on the removal of a fire board member.  
Roll Call – Ayes: Nelson, Schultz, Haynor and Page  
Nays: None  
Approved Unanimously

There was no discussion.

**Moved** by Haynor, **Seconded** by Schultz to close the public hearing and go back into the regular  
Township Board meeting.  
Roll Call – Ayes: Nelson, Schultz, Haynor and Page  
Approved Unanimously

**MINUTES:**

**Moved** by Haynor, **Seconded** by Nelson to accept the minutes of the Regular April 18, 2017  
Township Board Meeting as written.  
Approved Unanimously

**AUTHORIZATION TO PAY BILLS:**

**Moved** by Nelson, **Seconded** by Page to pay the bills as presented.  
Approved Unanimously

**TREASURER’S REPORT: (attached)**

**Received and Accepted Treasurer’s Report as presented.**

**GF 101 – Beginning Balance \$904,628.01, Receipts \$2,261.43, Disbursements \$38,141.94, Ending Balance \$868,744.50.**

**PUBLIC COMMENT: None**

**REPORTS:**

**Planning Commission:** Schultz discussed the Verizon tower, changes made to the wood boiler and septic evaluation ordinances. The planning commission is still discussing changes to the medical marijuana ordinance.

**Zoning Administrator: (Attached)**

**Fire Board Report:** Jeff Mercer discussed the dive team information that was received by the board. He stated that the liability coverage the department has covers the dive team due to the fact they are all either EMT’s or firefighters.

**Newaygo Community District Library:** Jamie Baker stated that an audit has been done and they are waiting for the final report. Attendance is increasing. The board and director are also looking into having non-resident library cards.

**Coolbough Management Commission:** The commission met at the Coolbough to discuss cleanup of the pine tree cutting. The cost to clean both areas was approximately \$14,000. A neighbor of the Coolbough offered their equipment to clean up the area around the pavilion and parking lot. A work day has been scheduled for June 24 beginning at 8:00 a.m.

**Chain of Lakes Sewer Authority:** Nelson stated at the last meeting there was discussion regarding the raises granted at a previous meeting. Nelson and Schultz are going to schedule a meeting at the lift station on 56<sup>th</sup> St. with the plant manager to try to get the odor problem under control.

**Newaygo Area Recreation Authority:** No report.

**County Commissioner:** No report.

**UNFINISHED BUSINESS:**

- 1. Removal of Fire Board Member-** Moved by Schultz, Seconded by Page to remove Dennis Nelson from the Fire Board.  
Roll Call – Ayes: Nelson, Schultz and Page  
Nays: Haynor  
Motion Carried

**NEW BUSINESS:**

**1. Ordinance amendments-**Moved by Nelson, Seconded by Page to approve the amendment made to Ordinance 11-66, Sec. 4, Inspection of residential on-site disposal systems at the time of transfer, removing inheritance as a transfer.

Roll Call – Ayes: Nelson, Schultz and Page

Nays: Haynor

Motion Carried

Moved by Nelson, Seconded by Schultz to approve the amendment to Art. III General Provisions, Sec. 3.16a, Outdoor Heating Units, adding “occupied/inhabited language.

Roll Call – Ayes: Nelson, Schultz, Haynor and Page

Nays: None

Approved Unanimously

**2. Liquor License Resolution:** Moved by Haynor, Seconded by Schultz to approve Resolution 2017-329 regarding a liquor license for MarGar/Smugglers Cove/Martin Tramper. This is for a Class C license.

Roll Call – Ayes: Nelson, Schultz, Haynor and Page

Approved Unanimously

**3. Dive Team Information:** A packet of information regarding liability and a letter from the Newaygo County Sheriff was given to the board.

**4. Permit fees for mobile food trucks -** Moved by Nelson, Seconded by Haynor to set the fee for mobile food trucks (transient merchants) at \$15.00 for each event with \$90.00 maximum.

Approved Unanimously

**5. Road Repairs:** Moved by Haynor, Seconded by Page to approve \$5500 for repairs to Hess Lake Dr.

Approved Unanimously

Moved by Nelson, Seconded by Haynor to approve \$2400 for repairs to Tulip Ave.

Roll Call – Ayes: Nelson, Haynor and Page

Nays: Schultz

**6. Resolution for video calls:** This resolution would allow members of boards to participate remotely during meetings. The board wanted to get more information so it was tabled until next month.

**7. Set date and time for Fire special assessment public hearing:** Moved by Nelson, Seconded by Haynor to set the public hearing for June 20, 2017.

Approved Unanimously

**PUBLIC COMMENT:** Comments received.

**TOWNSHIP BOARD MEMBER COMMENTS:** Haynor reminded the board about the township cleanup day on June 3.

**ADJOURNMENT:**

**Moved** by Nelson, **Seconded** by Page to adjourn at 8:15 p.m.  
Approved Unanimously

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Jennifer Badgero – Clerk