

**BROOKS TOWNSHIP PLANNING COMMISSION**  
**REGULAR MEETING**  
**April 12, 2021 @ 7:00 PM**  
**APPROVED**

**Members Present:** Mark Pitzer, Pat Baker, Phil Knape, Mark Guzniczak, Karl Frederiksen, Chris Wren

**Members Absent:** Ryan Schultz

**Staff Present:** Cory Nelson, Joe Selzer

Chairman Pitzer, called the regular in-person meeting to order at 7:00 p.m. Teleconference was also an available option for members and the public. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

**Approval of Agenda:**

**Moved** by Baker, **seconded** by Knape to accept the agenda with the addition of item A-3, "Election of Officers". **Unanimously approved.**

**Election of Officers:**

**Moved** by Baker, **seconded** by Frederiksen to appoint the following members to the Board:

Mark Pitzer - Chairman	Phil Knape – Vice Chairman	
Pat Baker – Secretary	Mark Guzniczak – Vice Secretary	
Karl Frederiksen – Trustee	Chris Wren – Trustee	Ryan Schultz - Trustee

**All Unanimously Approved**

**Approval of Minutes:**

**Moved** by Guzniczak **seconded** by Frederiksen, to approve the minutes of the March 8<sup>th</sup>, 2021 meeting. **Unanimously approved**

**Correspondence:**

Chairman Pitzer shared information from EGLE (Formerly DNR), for the following workshops:

- 1) Planning and Zoning for Wind and Solar Developments – 4/13 & 4/27
- 2) Utility Scale Wind – Online workshop – 4/13

Pitzer also noted he received correspondence from a local citizen with concerns about potential light pollution from the future Smuggler's Cove sight. The individual also offered assistance in addressing any potential issues.

**Unfinished Business:**

- 1) Continued Ordinance Review – All Planning Commission members have now received updated Ordinance books current through 12/31/20. Baker noted that the Board Member page requires update. Dianna Schaafsma will make necessary updates.
- 2) Short term rentals/charitable short term rentals – This item will be moved to the May agenda.

**New Business:**

- 1) Storage Unites on Spruce/M-82 – The issue of storage units on the NE corner of Spruce/M-82 was discussed in depth. The property is currently zoned as residential and the individual is not comfortable with “conditional rezoning”, which appears to be the only legal option available at this point (based on the current Master Plan and Township Ordinances). The Master Plan is due for review next year; the individual was encouraged to attend meetings and offer public input in development of the updated plan.

**Staff Update:** Selzer reported that FEMA is scheduled to perform a walk through recertification for the Community Rating System on 5/11/21. He also noted that he has issued two mobile vendor permits thus far, and anticipates additional permits for the Smuggler’s Cove parking area.

**Public Comment:** None

**Planning Commission Members Comments:** Newly appointed member, Chris Wren was welcomed to the Planning Commission.

**Adjournment:** Moved by Baker, seconded by Guzniczak, to adjourn the meeting at 7:58 PM

Respectfully Submitted,

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Pat Baker  
Planning Commission Secretary

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Dianna Schaafsma  
Recording Secretary