

**BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
OCTOBER 11, 2021 @ 7:00 PM
APPROVED**

Members Present: Phil Knape, Mark Guzniczak, Ryan Schultz, Chris Wren, Karl Frederiksen, Pat Baker

Members Absent: Mark Pitzer

Staff Present: Cory Nelson, Joe Selzer

Vice-Chairman Knape, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

Approval of Agenda:

Moved by Guzniczak, **seconded** by Wren to approve the agenda as written. **Unanimously Approved.**

Approval of Minutes:

Moved by Schultz, **seconded** by Guzniczak, to approve the minutes of the September 13, 2021 meeting as submitted. **Unanimously Approved**

Public Comment: None

Correspondence: None

Unfinished Business:

- 1)) Continued Ordinance Review – nothing at this time

- 2) Residential Shipping Containers- Schultz reported township board members were opposed to the language and concept of residential shipping containers. Members of the board also indicated there was no interest or need for the ordinance at this time and therefore, did not approve it.

New Business: None

Staff Update: September Zoning Report submitted

- Selzer mentioned that the township had completed an application to FEMA for a Flood Hazard Mitigation Grant to address a structure that is falling into the river off Croton Drive. FEMA will determine if the grant will be approved.

- Selzer, Pitzer and Nelson visited a site where signage was in question and determined the signage did not meet ordinance criteria. A letter will be sent to the property owner.
- Selzer also informed the board that he heard back from the planner who apologized for his delayed contact. The planner has been overwhelmed with other projects and suggested the board look for another planner. Joe will contact Williams and Works for a replacement.

Public Comment: None

Planning Commission Members Comments: None

Adjournment: Moved by Guzniczak, seconded by Frederiksen, to adjourn the meeting at 7:15 PM. **Unanimously Approved**

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Dianna Schaafsma
Recording Secretary