

**BROOKS TOWNSHIP
ZONING BOARD OF APPEALS HEARING
November 3, 2021
Approved**

MEMBERS PRESENT: Mark Pitzer, Dave Warren, Derrik McLeod

MEMBERS ABSENT: Greg Myers

MEMBERS OF THE PUBLIC PRESENT: Joe Selzer, Zoning Administrator

Vice Chair Dave Warren called the meeting to order at 7:04 PM. The purpose of the meeting is to approve minutes from the Kevin Waller hearing and to appoint new officers resulting from the resignation of the previous chair, Frank Janusz. A quorum of the Brooks Township Zoning Board of Appeals was present. Minutes are not a transcription as comments have been summarized for brevity and clarity.

APPROVAL OF AGENDA:

No official agenda was set as the only item was originally approval of minutes. The appointment of officers was added later due to the resignation of Frank Janusz.

OLD BUSINESS

- 1) Approval of Waller Minutes – **Moved** by Pitzer, **seconded** by McLeod to approve the minutes as written. **Unanimously Approved**

NEW BUSINESS

- 1) Appointment of officers – **Moved** by Pitzer, **seconded** by McLeod to have Dave Warren, (the current Vice Chair), fill in as the Chair until March, when new officers are appointed. In the meantime, application will be made available for both a full time and an alternate position **Unanimously approved**
- 2) Portenga re-hearing – A date was set for Wednesday 12/1/21, at 7:00 PM to complete the re-hearing for Scott Portenga. Since this is a continuation of the previous re-hearing, the township attorney has advised that there is no need for a Public Notice or notification to neighbors. Joe Selzer will mail a notification to the Portengas to advise them of the date and time.

The meeting was closed by Warren at 7:23.

Respectfully submitted,

David Warren
Zoning Board Chairman
Date _____

DiannaSchaafsma
Recording Secretary
Date _____