

BROOKS TOWNSHIP MINUTES

490 QUARTERLINE ROAD
NEWAYGO, Michigan 49337
(231) 652-6763
March 15, 2022

APPROVED

Members Present: Supervisor - Cory Nelson, Clerk - Jennifer Badgero, Treasurer - Christina Haynor, Trustee – Danielle Hummel, Trustee –Ryan Schultz

Members Absent: None

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. Meeting was called to order at 7:00 p.m. by Township Supervisor, Nelson. Pledge of Allegiance

AGENDA: Supervisor Nelson asked for additions or corrections to the agenda. **Moved** by Nelson **seconded** by Hummel, to accept the agenda as written. **Unanimously Approved**

BUDGET HEARING: Moved by **Badgero**, seconded by **Haynor** to suspend the regular meeting, and open the Public Hearing for budget review. **Unanimously Approved**

The proposed Brooks Township budget for fiscal year 2021-2022 was presented and reviewed with no public comment. Badgero noted that an additional \$10,000.00 was added to the budget for Williams and Works planning expenses. “Covid” funds, which have a 2025 expiration date, are separate and not included in the budget. The Treasury is hosting a webinar 3/21/22, regarding any new reporting requirements. Nelson recommended that the board develop a “wish list” for expenditure of these funds which would be discussed at a later time. **Moved** by Badgero, **seconded** by Nelson to close the Budget Hearing, and resume the regular meeting. **Unanimously Approved**

MINUTES:

Moved by Hummel, **seconded** by Badgero to accept the minutes of the regular meeting of February 14, 2022, and the Special Meeting of February 28, 2022. **Unanimously Approved**

AUTHORIZATION TO PAY BILLS:

Moved by Nelson, **seconded** by Badgero, to pay the bills as presented. **Unanimously Approved**

TREASURER’S REPORT: (attached)

**Received and Accepted Treasurer’s Report for September - GF 101 – Beginning Balance \$1,149,542.37
Receipts - \$131,710.55 Disbursements - \$40,565.88, Ending Balance – 1,240,687.04**

PUBLIC COMMENT: None

REPORTS:

Planning Commission – Schultz reported the primary focus of the meeting involved discussion of the Master Plan with the Williams and Works representative and presentation of a proposed glamping site.

Fire Board Report: No meeting was held

Coolbough Management Commission – No report. The next meeting is in May. Haynor noted that the chair is currently vacant and another board member has since left. She will contact the Nature Conservancy to determine if they can appoint another chairman.

Chain of Lakes Sewer Authority – Nelson reported that a meeting was held last week. Things are going well and he noted that the current debt service fee will be changing to a maintenance fee in the future.

Newaygo Area Recreation Authority – Badgero reported the meeting involved passing of the budget for next year, contracts for field maintenance, and bids for maintenance of the sprinkler system.

County Commissioner – Commissioner Bird reported the following highlights:

- The county approved \$68,900.00 for installation of survey posts in the northeast part of the county. These are installed in the middle of roads every quarter mile and allows a post to be inserted for surveys.
- Joe Fox, the current director of Commission on Aging (COA), has announced his retirement. It was also noted that 86,992 meals were served by COA last year and they are hosting a Baked Potato Fundraiser.
- Lola Ramsey has been hired as a consultant for recycling and Commissioner Bird has a strong commitment to this endeavor.
- Recent discussion has occurred with Life EMS, Gerber, and Spectrum to address concerns. It is believed that calls need to be less than 20 minutes for priority one, however, this is difficult to achieve for northern areas.

UNFINISHED BUSINESS:

- 1) Approval of final contract with Zoning Officer – **Moved** by Nelson, **seconded** by Haynor to approve Resolution 2022-373. **Unanimously Approved**

NEW BUSINESS:

- 1) Budget Amendments – **Moved** by Badgero, **seconded** by Nelson to approve the budget as presented with the following increases:
 - Legal services - \$17,000.00
 - ZBA salary/wages - \$2000.00
 - Capital improvements - \$500.00
 - Planner (Planning services and other) - \$7,000.00All Ayes – **Unanimously Approved**
- 2) Resolution 2022-369 – Annual Resolution – **Moved** by Nelson, **seconded** by Schultz to approve the Annual Resolution as written. All Ayes – **Unanimously Approved**
- 3) Resolution 2022-370 - Fee Schedule – **Moved** by Nelson, **seconded** by Haynor to approve the Fee Schedule for 2022-23 - All AYES – **Unanimously Approved**
- 4) Resolution 2022-371 – **Moved** by Nelson, **seconded** by Haynor to approve the General Appropriations as written – All AYES – **Unanimously Approved**
- 5) Resolution 2022-372 – **Moved** by Badgero, **seconded** by Haynor to approve the budget as presented. All AYES – **Unanimously Approved**
- 6) Road Patrol – 2022 - **Moved** by Haynor, **seconded** by Nelson to approve Road Patrol services for 2022 as presented. AYES: Nelson, Badgero, Haynor, Hummel - NAYS: Schultz - **Motion Approved**
- 7) River Patrol – 2022 - **Moved** by Haynor, **seconded** by Nelson to approve River Patrol services for 2022 as presented. **Unanimously Approved**

PUBLIC COMMENT: None

TOWNSHIP BOARD MEMBER COMMENTS:

ADJOURNMENT:

Moved by Nelson, **seconded** by Badgero to adjourn the meeting at 8:28 PM. **Unanimously Approved**

Jennifer Badgero, Township Clerk _____

Dianna Schaafsma, Deputy Clerk _____