

**BROOKS TOWNSHIP PLANNING COMMISSION**  
**REGULAR MEETING**  
**June 13, 2022 @ 7:00 PM**  
**APPROVED**

**Members Present:** Mark Pitzer, Pat Baker, Mark Guzniczak, Ryan Schultz, Chris Wren, Karl Frederiksen

**Members Absent:** Phil Knape

**Staff Present:** Joe Selzer

Chairman Guzniczak, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

**Approval of Agenda: Moved** by Pitzer **seconded** by Wren to approve the agenda as written.  
**Unanimously Approved**

**Public Hearing – Moved** by Baker, **seconded** by Wren to close the regular meeting and open the Public Hearing. **Unanimously Approved.**

The Hearing proposal was properly posted in the Times Indicator and Hearing was opened by Chairman Guzniczak at 7:02, for the following proposed change:

- Section 4.09 – Summary of District Land Uses – To allow parking in A-G, R-a and R-2 Districts within 500' of commercial enterprise as a special land use.

**Public Comment:** None

**Moved** by Baker, **seconded** by Schultz to close the hearing and re-open the regular meeting at 7:03. **Unanimously Approved**

**Approval of Minutes:**

**Moved** by Pitzer, **seconded** by Frederiksen to approve the minutes of the May 9, 2022, meeting.  
**Unanimously Approved**

**Public Comment:** None

**Correspondence:** None

**Reserved Time -** None

**Unfinished Business:**

- 1) Master Plan Update – No action tonight; Planning process letters have been mailed.

**New Business:**

- 1) Section 4.09 – Summary of District Land Uses – To allow parking in A-G, R-a and R-2 Districts within 500’ of commercial enterprise as a special land use. **Moved** by Baker, **seconded** by Frederiksen to approve the change as written and forward to the Board for final approval. **Unanimously Approved**
  
- 2) MI Burial Cemetery Proposal – **Moved** by Wren, **seconded** by Pitzer to refer to staff for follow-up and gathering of additional information regarding guarantee for long term oversight as well as a site plan. **Unanimously Approved**

**Staff Update:** Zoning Report distributed

**Public Comment:** None

**Planning Commission Members Comments:** Wren had questions regarding the Resolution for the June 27, 2022 proposed changes.

Schultz advised members that the OSDS Ordinance had been rescinded by the Board.

**Adjournment:** **Moved** by Baker, **seconded** by Frederiksen, to adjourn the meeting at 7:47 PM. **Unanimously Approved.**

Respectfully Submitted,

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Pat Baker  
Planning Commission Secretary

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Dianna Schaafsma  
Recording Secretary