

BROOKS TOWNSHIP MINUTES

490 QUARTERLINE ROAD
NEWAYGO, Michigan 49337
(231) 652-6763
March 21, 2023
APPROVED

Members Present: Supervisor - Cory Nelson, Clerk - Jennifer Badgero, Treasurer - Christina Haynor, Trustee - Ryan Schultz, Trustee – Danielle Hummel

Members Absent: None

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. The meeting was called to order at 7:00 p.m. by Supervisor Nelson. Pledge of Allegiance

AGENDA: Supervisor Nelson asked for additions or corrections to the agenda. **Moved** by Nelson **seconded** by Badgero to approve the agenda as presented. **Unanimously Approved**

MINUTES

Moved by Nelson, **seconded** by Hummel to accept the minutes of the regular meeting of February 21, 2023. **Unanimously Approved**

AUTHORIZATION TO PAY BILLS:

Moved by Schultz, **seconded** by Hummel, to pay the bills as presented. **Unanimously Approved**

TREASURER’S REPORT: (attached)

**Received and Accepted Treasurer’s Report for April - GF 101 – Beginning Balance – \$1,614,592.76
Receipts – \$128,963.57, Disbursement - \$50,133.99, Ending Balance – \$1,693,422.34**

PUBLIC COMMENT: None

REPORTS:

Planning Commission – No meeting was held

Fire Board Report: Russ Kolski, Fire Board Rep and Dave Otteren Fire Chief voiced concerns about staffing issues. They have missed an average of 2 calls per month over the last six months, which is a dramatic increase and a huge concern. Contributing factors are staffing shortages and increased calls. It is believed that the solution to these issues would be full time staff - chief and fire fighter. A 3rd party study was suggested by the City of Newaygo and a suggestion was later made that the city and township split the cost of the study using Covid funds. The issue is pending at this time.

Coolbough Management Commission – No report – Next meeting in May

Chain of Lakes Sewer Authority – Nelson reported that things are going relatively smoothly, however, they are searching for a new manager. The current manager is reducing his hours and the individual originally slated for the position withdrew.

Newaygo Area Recreation Authority – Badgero noted that the budget was discussed and that AYSO needs to update their contract.

County Commissioner – Commissioner DeLaat reported the following highlights:

- Upgrades to Central Dispatch, Commission on Aging, and Animal Shelter
- The jail and courtroom is scheduled for updates in the next couple months
- A housing project proposal with a foundation to address county housing issues
- Discussion of a drug and alcohol court in Newaygo County

UNFINISHED BUSINESS: None

NEW BUSINESS:

- 1) Fire Department Staffing Issues - (Refer to Fire Board Report) - **Moved** by Nelson, **seconded** by Badgero to authorize payment for half of a 3rd party study not to exceed \$25,000.00. **Unanimously Approved**
- 2) Various Board and Assessor Appointments –
Moved by Nelson, **seconded** by Badgero to reappoint the following members:
 - Planning Commission – Phil Knape, Mark Pitzer, Karl Frederiksen
 - Board of Review – Justin Schultz, Ryan Pendergast, Mark Guzniczak, Chad Miller
 - Cola Board – Cory Nelson, Tom Postma, Pete VanDyke**All Unanimously Approved**
Moved by Haynor, **seconded** by Badgero to appoint Jennifer Rainey as Township Assessor effective 4/1/23. **Unanimously Approved**
Moved by Badgero, **seconded** by Nelson to appoint Vivian Miller as Treasurer. Vivian needs to be added as a signer to the bank accounts. **Unanimously Approved**
- 3) Budget Amendments – **Moved** by Badgero, **seconded** by Nelson to approve the following amendments:
 - Township Hall Repair and Maintenance (2659300) - \$5000.00 increase
 - Services-other (4108030) - \$5000.00 increase
 - Zoning Administrator hourly wages (4117021) - \$2000.00 increase
 - Capital Improvements (9019740) - \$20,000.00 increase**Unanimously Approved**
- 4) Resolution 2023-378 – Annual Resolution – **Moved** by Badgero, **seconded** by Haynor to approve FY 23/24 Annual Resolution. **Unanimously Approved**
- 5) Resolution 2023-379 – Fee Schedule – **Moved** by Nelson, **seconded** by Haynor to approve the 23/24 Fee Schedule. **Unanimously Approved**
- 6) Resolution 2023-380 – General Appropriations - **Moved** by Schultz, **seconded** by Hummel to approve the 23/24 General Appropriations - **Unanimously Approved**
- 7) Resolution 2023-381 – Budget- **Moved** by Nelson, **seconded** by Badgero to approve the 23/24 budget. **Unanimously Approved**
- 8) Road patrol 2023 – The board would like additional clarification on whether an officer is pulled from regular duty or if they are paid for additional duty. There was also discussion about the purchase of additional speed signs in lieu of paying for road patrol. There was also a suggestion to move some of the existing signs for more effective use.
- 9) River Patrol 2023 – **Moved** by Badgero **seconded** by Haynor to approve continuation of the river patrol. Based on further discussion it was decided to discontinue the service for a year and research the results. The original move was not approved – All Nays

PUBLIC COMMENT: None

TOWNSHIP BOARD MEMBER COMMENTS: Supervisor Nelson congratulated Chris Haynor on her retirement and thanked her for her dedication, opinions, and years of service.

ADJOURNMENT:

Moved by Haynor, **seconded** by Hummel to adjourn the meeting at 8:28 PM. **Unanimously Approved**

Jennifer Badgero, _____
Township Clerk

Dianna Schaafsma _____
Deputy Clerk