

BROOKS TOWNSHIP MINUTES

490 QUARTERLINE ROAD

NEWAYGO, Michigan 49337

(231) 652-6763

NOVEMBER 21, 2023

APPROVED

Members Present: Supervisor - Cory Nelson, Clerk - Jennifer Badgero, Treasurer – Vivian Miller, Trustee - Ryan Schultz, Trustee – Danielle Hummel

Members Absent: None

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. The meeting was called to order at 7:00 p.m. by Supervisor Nelson. Pledge of Allegiance

AGENDA: Supervisor Nelson asked for additions or corrections to the agenda. **Moved** by Nelson, **seconded** by Miller to approve the agenda as written. **Unanimously Approved**

MINUTES

Moved by Miller, **seconded** by Hummel to accept the minutes of the regular meeting of October 17, 2023. **Unanimously Approved**

AUTHORIZATION TO PAY BILLS:

Moved by Nelson, **seconded** by Hummel, to pay the bills as presented. **Unanimously Approved**

TREASURER’S REPORT: (attached)

**Received and Accepted Treasurer’s Report for August - GF 101 – Beginning Balance – \$1,683,357.41
Receipts – \$78,781.27 Disbursement - \$79,796.34 Ending Balance – \$1,682,342.34**

PUBLIC COMMENT: Residents noted thanks for the paving of 84th street.

REPORTS:

Planning Commission – No meeting was held

Fire Board Report: No meeting held, next meeting is November 27.

Coolbough Management Commission – No meeting held.

Chain of Lakes Sewer Authority – Nelson was absent from the meeting held 11/14.

Newaygo Area Recreation Authority – No meeting was held

County Commissioner – None present.

UNFINISHED BUSINESS:

- 1) Wigent Dock – This issue remains in pending status pending legal review
- 2) Museum donation – **Moved** by Nelson, **seconded** by Badgero to approve \$20,000.00 from ARPA funds to help with the museum construction expense shortfall. **Unanimously Approved**

NEW BUSINESS:

- 1) 2023-24 NCRA budget amendment – **Moved** by Nelson, **seconded** by Badgero to amend the NCRA budget total as follows: \$55,796.00 revenue and \$63,751.00 expenditures. **Unanimously Approved**
- 2) ADT Security – Camera Quote – **Moved** by Nelson, **seconded** by Miller to discuss requirements of election law passed in 2020, which mandates surveillance of the ballot drop box. A quote was obtained from ADT for a cam in the lobby as well as exterior surveillance for the ballot drop box. The ADT system is a three (3) year contract with no ownership of materials. **Moved** by Nelson, **seconded** by Miller to approve an amount not to exceed \$1850.00 to purchase the ADT system.
- 3) Township generator – 2022 election law requires a generator for early voting purposes. The Township is contracting with the County for the primary election in February, however, this may not be the chosen option going forward. It was agreed that it would be prudent to purchase a generator from available ARPA funds. A rough quote of \$40,000.00 has been received for a 400 amp, 3 phase power system. Nelson agreed to pursue further and to obtain additional quotes.
- 4) Crosswalk signs – **Moved** by Nelson, **seconded** by Schultz to approve flashing crosswalk signs near Smugglers and the mobile home park on 88th Street in the interest of public safety. **Motion passed by majority vote** (3 Ayes; 2 Nays).
- 5) Zoning position going forward – The issue was discussed with no decision made at this time.

PUBLIC COMMENT: None

TOWNSHIP BOARD MEMBER COMMENTS:

ADJOURNMENT:

The meeting was adjourned by Nelson 7:33 PM.

Jennifer Badgero, _____
Township Clerk

Dianna Schaafsma _____
Deputy Clerk

