

**BROOKS TOWNSHIP PLANNING COMMISSION**  
**REGULAR MEETING**  
**October 9, 2023 @ 7:00 PM**  
**APPROVED**

**Members Present:** Mark Guzniczak, Pat Baker, Phil Knape, Mark Pitzer, Karl Frederiksen, Ryan Schultz

**Members Absent:** Chris Wren

**Staff Present:** Jerry Tuin

Chairman Guzniczak, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

**Approval of Agenda:**

**Moved** by Pitzer, **seconded** by Frederiksen to approve the agenda as written. **Unanimously Approved**

**Approval of Minutes:**

**Moved** by Pitzer, **seconded** by Knape to approve the minutes of the regular PC August 14, 2023 and the August 14, 2023 Joint Work Session with the following correction: Remove the duplication of Karl Frederiksen's name for the Joint Work Session (listed twice on Members Present section) **Unanimously Approved**

**Public Comment:** None

**Correspondence:** None

**Reserved Time -** None

**Unfinished Business:**

- 1) Solar and Wind Energy Ordinance Update – The updated draft has been submitted to the Township Attorney for legal review (a second “reminder request” was sent two weeks ago). It was noted that Lansing has pending legislation to initiate laws governing solar and wind energy which may conflict with the township’s ordinance language. Since legislation is still pending the PC agreed to move forward with the ordinance once legal review has been completed.

**New Business:**

- 1) Amendment to Article III - General Provisions/Lighting –The PC reviewed an amendment submitted by Williams and Works which now addresses commercial lighting and regulates outdoor illumination for commercial properties. The amendment will be submitted for legal review by the Township Attorney prior to scheduling a Public Hearing.

- 2) Amendments to Article XVII – Site Plan Review and Checklist – Site Plan Review – The PC reviewed and agreed to minor changes to site plan review requirements. Changes will be forwarded for legal review prior to scheduling a Public Hearing.

**Staff Report:**

- 1) Zoning Report was submitted for the period through the end of September of this year. Short term camp rental was also briefly discussed.
- 2) Setbacks in Residential Zoning Districts – Discussion – PC members discussed setbacks in terms of public vs private roads in residential zoning districts. This item will remain on the agenda for future discussion.

**Public Comment:** None

**Planning Commission Member Comments**

**Adjournment: Moved** by Baker, **seconded** by Knape, to adjourn the meeting at 7:52 PM.  
**Unanimously Approved.**

Respectfully Submitted,

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Pat Baker  
Planning Commission Secretary

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Dianna Schaafsma  
Recording Secretary