

**BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
DECEMBER 11 @ 7:00 PM
APPROVED**

Members Present: Mark Guzniczak, Pat Baker, Phil Knape, Chris Wren, Karl Frederiksen,

Members Absent: Mark Pitzer, Ryan Schultz

Staff Present: Jerry Tuin

Chairman Guzniczak, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

Approval of Agenda:

Moved by Wren, **seconded** by Frederiksen to approve the agenda as written. **Unanimously Approved**

Approval of Minutes:

Moved by Knape, **seconded** by Frederiksen to approve the minutes of the regular PC Meeting of October 9, 2023. **Unanimously Approved**

Public Hearing: Hearing was opened to hear the following issues by Chairman Guzniczak at 7:01 PM.

- a. AN ORDINANCE TO AMEND THE BROOKS TOWNSHIP ZONING ORDINANCE ARTICLE III; TO ADD A NEW SECTION 3.16b TO REVIEW OUTDOOR LIGHTING STANDARDS.

- b. AN ORDINANCE TO AMEND THE BROOKS TOWNSHIP ZONING ORDINANCE ARTICLE XVII SITE PLAN REVIEW; SECTION 17.02 PART B; SECTION 17.03B SECTION 17.03J; TO ADD A NEW SECTION 17.03U; AND RENUMBER THE SUBSEQUENT SECTIONS 17.03 ACCORDINGLY; AND TO AMEND SECTION 17.04.

- c. AN ORDINANCE TO AMEND THE BROOKS TOWNSHIP ZONING ORDINANCE SECTION 1. AMENDMENT OF ARTICLE II DEFINITIONS, SECTION 2. AMENDMENT OF ARTICLE III, SECTION 3.20D; AMENDMENT OF ARTICLE IV, CLASSIFICATION OF DISTRICTS; SECTION 4. AMENDMENT OF ARTICLE XIV SPECIAL LAND USES, ALL RELATED TO SOLAR ENERGY SYSTEMS.

No comments were received for any of the above hearing items and the Public Hearing was closed by Chairman Guzniczak at 7:03

Public Comment: None

Correspondence: None

Reserved Time - None

Unfinished Business - None

New Business:

a. Motion to recommend to the Brooks Township Board to approve the ORDINANCE TO AMEND THE BROOKS TOWNSHIP ZONING ORDINANCE ARTICLE III; TO ADD A NEW SECTION 3.16b TO REVIEW OUTDOOR LIGHTING STANDARDS. – **Moved** by Wren, **seconded** by Baker to approve changes to Article III as noted above.

UNANIMOUSLY APPROVED

b. Motion to recommend to the Brooks Township Board to approve the ORDINANCE TO AMEND THE BROOKS TOWNSHIP ZONING ORDINANCE ARTICLE XVII SITE PLAN REVIEW; SECTION 17.02 PART B; SECTION 17.03B; SECTION 17.03J; TO ADD A NEW SECTION 17.03U; AND RENUMBER THE SUBSEQUENT SECTIONS 17.03 ACCORDINGLY; AND TO AMEND SECTION 17.04. - **Moved** by Wren, **seconded** by Frederiksen to approve changes to Article XVII as noted above.

UNANIMOUSLY APPROVED

c. Motion to recommend to the Brooks Township Board to approve the ORDINANCE TO AMEND THE BROOKS TOWNSHIP ZONING ORDINANCE SECTION 1 AMENDMENT OF ARTICLE II DEINITIONS, SECTION 2. AMENDMENT OF ARTICLE III, SECTION 3.20D; AMENDMENT OF ARTICLE IV, CLASSIFICATION OF DISTRICTS; SECTION 4. AMENDMENT OF ARTICLE XIV SPECIAL LAND USES, ALL RELATED TO SOLAR ENERGY SYSTEMS. - **Moved** by Wren, **seconded** by Baker to approve changes to Articles II, III, IV, XIV relating to Solar Energy Systems.

UNANIMOUSLY APPROVED

Staff Report:

- 1) Zoning Report was submitted for the period through the end of November 2023. No comments were noted.

Public Comment: None

Planning Commission Member Comments - None

Adjournment: **Moved** by Baker, **seconded** by Knape, to adjourn the meeting at 7:14 PM.
UNANIMOUSLY APPROVED

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Dianna Schaafsma
Recording Secretary