

**BROOKS TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING  
APRIL 8, 2024 @ 7:00 PM  
APPROVED**

**Members Present:** Mark Guzniczak, Pat Baker, Phil Knape, Mark Pitzer, Ryan Schultz, Karl Frederiksen, Chris Wren

**Members Absent:** None

**Staff Present:** Jerry Tuin

Dianna Schaafsma, called the regular meeting to order at 7:00 p.m. pending Election of Officers. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

**Election of Officers:** **Moved** by Baker, **seconded** by Pitzer to keep the existing slate of officers. **Chairman:** Mark Guzniczak, **Vice Chairman:** Phil Knape, **Secretary:** Pat Baker, **Vice Secretary:** Mark Pitzer, **Twp. Board Rep:** Ryan Schultz, **Trustees:** Karl Frederiksen and Chris Wren. **Unanimously Approved**

**Approval of Agenda:** **Moved** by Wren, **seconded** by Frederiksen to approve the agenda as written. **Unanimously Approved**

**Approval of Minutes:** **Moved** by Pitzer, **seconded** by Frederiksen to approve the minutes of the regular PC Meeting of February 19, 2024. **Unanimously Approved**

**Correspondence:** None

**Reserved Time** – None

**Unfinished Business** – None

**New Business:**

a. Discussion Items – No Action

- i. Short Term Rentals – Existing law indicates that if an issue is not addressed in ordinance language, it is not allowed. Pending HB-5438 was reviewed and discussed along with ordinance examples from Croton and Oscoda townships. Based on review and discussion, the consensus was to have Williams and Works prepare a one paragraph, simple definition of short term rentals for review and further discussion.

- ii. Accessory Dwelling Units – Consideration to remove SLU requirement - Current ordinance language was provided involving Accessory Dwelling Units. The overall feeling was that the Special Land Use (SLU) application was not necessary for Accessory Dwelling Units. Pertinent language impacts Articles XIV, Item DD and IV, Item 73.
- iii. Renewable Energy Ordinance – Update – Mark G. has discussed this issue with Brad from Williams and Works. There are lots of unknowns on this up and coming issue and it is difficult to address potential ordinance language at this time. Mark G. offered three options:
  - 1) Wait and see if ordinance language is necessary, 2) Do nothing, 3) Institute ordinance language prepared by Williams and Works.

**Staff Report:**

- Zoning Report was submitted for the period through the end of March 2024. No comments were noted.

**Public Comment:** None

**Planning Commission Member Comments –** None

**Adjournment:** Moved by Baker, seconded by Knape, to adjourn the meeting at 7:34 PM.  
**Unanimously Approved**

Respectfully Submitted,

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Pat Baker  
Planning Commission Secretary

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Dianna Schaafsma  
Recording Secretary