

**BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
June 10, 2024 @ 7:00 PM
APPROVED**

Members Present: Mark Guzniczak, Pat Baker, Phil Knape, Mark Pitzer, Ryan Schultz, Karl Frederiksen, Chris Wren

Members Absent: None

Staff Present: Jerry Tuin

Mark Guzniczak, called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

Approval of Agenda: Moved by Wren, **seconded** by Knape to approve the agenda as written.
Unanimously Approved

Approval of Minutes: Moved by Knap, **seconded** by Frederiksen to approve the minutes of the regular PC Meeting of April 8, 2024. **Unanimously Approved**

Correspondence: None

Reserved Time: None

Unfinished Business:

- a. Short Term Rentals –
 - i. Short Term Rentals General Law Ordinance Draft – Review
 - ii. Short Term Rental Zoning Ordinance Draft – ReviewBoth the Short Term Rentals General Law Ordinance and the Zoning Ordinance Drafts were reviewed by PC members. Consensus was reached and both items will be scheduled for public hearing as soon as possible.
- b. Accessory Dwelling Units – Consideration to remove SLU requirement. – Jerry Tuin will provide documentation of the current item vs the proposed changes so this change can be scheduled for public hearing.
- c. Parking Lot/Exterior Maintenance Commercial District – Discussion – Maintenance of the vacant parking lot on the corner of M-37 and M-82 was discussed. Jerry Tuin will review with Williams and Works and bring their comments back to the PC for further discussion in a future meeting.

- d. Renewable Energy Ordinance –
 - i. Solar Energy Ordinance Draft – Review
 - ii. Wind Energy Systems Ordinance Draft – Review
 - iii. Battery Energy Storage Systems Ordinance Draft – Review

The three (3) Renewable Energy Ordinances were reviewed and discussed. The following minor changes were recommended:

- 1) Solar Draft page 19, item 18, 4th line, the term “shall be” needs to be removed.
- 2) Wind Draft page 14, item 12, the last line, “Commission” needs to be changed to Commissioner.

Changes will be made and new ordinance items will be scheduled for public hearing.

New Business: None

Staff Report:

- Zoning Report was submitted for the period through the end of April 2024. Jerry Tuin also noted that the commercial property on the south side of M-82 requires a new site plan review.

Public Comment: None

Planning Commission Member Comments – None

Adjournment: Moved by Baker, seconded by Knape, to adjourn the meeting at 7:33 PM.

Unanimously Approved

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Dianna Schaafsma
Recording Secretary